

2022-23

IQAC Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru, was held on 04-07-2023 in college at 02:00 PM to discuss the agenda

Members Present:

| | |
|-------------------------------|---|
| 1. Dr. Shrinivasa Mayya D | Chairman |
| 2. Dr. Ramakrishna Hegde N | Coordinator |
| 3. Dr. Shankar KS | Member |
| 4. Dr. Anoop | Member |
| 5. Dr. Hariprakash U P | Member |
| 6. Dr. Jose Alex Mathew | Member |
| 7. Dr. Prasad | Member |
| 8. Prof. Bheema Shastry | Member |
| 9. Dr. Jose Alex Mathew | Member |
| 10. Prof. Nagaraj Hebbar | Member |
| 11. Dr. Praveen Shenoy | Member |
| 12. Mr. Harsharaj | Member, Administration |
| 13. Dr. Shashidhar Kini | HoD, Dept. of MCA |
| 14. Dr. Gopalakrishna N Bhat | HoD, Dept. of Chemistry |
| 15. Prof. Lokesh | HoD, Dept. of Electrical and Electronics |
| 16. Dr. Ajoy Joseph | HoD, Dept. of MBA |
| 17. Dr. Ananth Kumar Kulkarni | HoD, Dept. of Mathematics |
| 18. Dr. Sooryakrishna | HoD, Dept. of Electronics and Communication |
| 19. Prof. Sudarshan | HoD, Dept. of Information Science |
| 20. Dr. Dheeraj | Placement Officer |
| 21. Ar. Leslie Dias | Dept. of Architecture |
| 22. Dr. Sooryanarayana | HoD, Dept. of Physics |
| 23. Prof. Ravishankar | HoD, Dept. of Computer Science |
| 24. Dr. Padmanayana | Professor, Dep. Of Computer Science |
| 25. Prof. Shailesh | HoD, Dept. of Computer science and Business Studies |

Members Absent:

| | |
|------------------------|---------------------------|
| 1. Mrs. Mitra S Rao | Management Representative |
| 2. Sri. KK Poonja | Member |
| 3. Mr. Vincent D'Souza | Member |
| 4. Mr. Dawn Prakash | Member |

- | | |
|-----------------------|--------|
| 5. Prof. Chandra Jogi | Member |
| 6. Prof. Rajesh Naik | Member |

Agenda of the Meeting:

- a) To ascertain the minutes of the previous meet
- b) Discussion on the fulfilment of the various criteria under NAAC
- c) Evaluation of the various quality assessment programs under IQAC
- d) Any other matter with the permission of the chair

Minutes:

The chairman welcomed the members of the IQAC and the HoDs of all the departments to the meeting.

1. The members confirmed the minutes of the previous meeting
2. The IQAC convened and proposed Dr. Ramakrishna N Hegde for the continuation as the coordinator of the IQAC
3. The meeting initiated the discussion on fulfilling the criteria for the NAAC. The NAAC criteria committee for the year 2023 - 2024 was also formed. Details are as follows:
 - a. IQAC Core Committee:
 - i. Dr. Shrinivasa Mayya D
 - ii. Dr. Ramakrishna N Hegde
 - iii. Dr. Shankar K S
 - iv. Dr. Praveen Shenoy K
 - v. Prof. Shailesh Shetty
 - b. Criteria 1: Dr. Shashidhara Kini
 - c. Criteria 2: Dr. Prasad P and Dr. Padmanayana
 - d. Criteria 3: Dr. Praveen Shenoy and Prof. Srivathsa
 - e. Criteria 4: Prof. Ravishnakar
 - f. Criteria 5: Dr. Sooryakrishna
 - g. Criteria 6: Dr. Anoop
 - h. Criteria 7: Dr. Gopalakrishna N Bhat
3. The coordinator briefed the committee about the duties and responsibilities of the committee heads and the smooth functioning of the criteria. Many issues regarding the time lapse in uploading the documents were discussed.
4. The coordinator also highlighted the need for more IQAC-related activities related to design thinking, patents, innovation projects, etc. The members were urged to apply for more patents through their student projects. He also highlighted that many of the selected projects from the college were sponsored by the college in its filing process.

5. The need for an innovation club was also highlighted and some of the members were shortlisted for the smooth functioning of the club under the guidance of Dr. Sooryakrishna
6. Also, it was decided to include student representatives across various branches to incorporate the effective and smooth functioning of the committee.
7. The coordinator and the chairman stressed upon the members of the IQAC to comprehensively look into the smooth functioning of the internal assessment question papers with the constituent committee at the department levels.

The meeting concluded with the vote of thanks to the chair and the members by the coordinator, IQAC.





Action taken report

Action taken report to the agenda of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru, held on 04-07-2023

| Sl No | Agenda | Resolutions | Action Taken |
|-------|---|-------------|----------------------------|
| 1. | Confirmation of the minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Appointment of coordinator for the IQAC | Approved | Committeemembers appointed |
| 3. | NAAC committee organization | Approved | Confirmed and approved |
| 4. | Patents and functions under IIC | Approved | Confirmed and approved |
| 5. | innovation cluband committee | Approved | Formed and approved |
| 6. | Induction of students for the next academic year | Approved | Called for. To be inducted |

Coordinator
Dr. Ramakrishna Hegde

Chairman
Dr. Shrinivasa Mayya D

IQAC Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru, was held on 17-08-2022 in college at 10:00 AM to discuss the agenda

Members Present:

| | |
|-----------------------------|-------------|
| 1. Dr. Shrinivasa Mayya D | Chairman |
| 2. Dr. Ramakrishna Hegde N | Coordinator |
| 3. Dr. Shankar KS | Member |
| 4. Dr. Anoop | Member |
| 5. Dr. Hariprakash U P | Member |
| 6. Dr. Gopalakrishna N Bhat | Member |
| 7. Dr. Prasad | Member |
| 8. Prof. Bheema Shastry | Member |
| 9. Dr. Jose Alex Mathew | Member |
| 10. Prof. Nagaraj Hebbar | Member |
| 11. Prof. Rajesh Naik | Member |
| 12. Ar. Leslie Dias | Member |
| 13. Prof. Chandra Jogi | Member |
| 14. Dr. Praveen Shenoy | Member |

Members Absent:

| | |
|------------------------|---------------------------|
| 1. Mrs. Mitra S Rao | Management Representative |
| 2. Sri. KK Poonja | Member |
| 3. Mr. Vincent D'Souza | Member |
| 4. Mr. Dawn Prakash | Member |
| 5. Mr. Harsharaj | Member, Administration |

Agenda of the Meeting:

- a) Review of last year's plans and actions
- b) Conducting workshops at depts.
- c) Importance of celebrating more activities under IIC and strengthening the innovation club
- d) CO/PO mapping attainment
- e) POA for the coming academic year
- f) Any other matter with the permission of the chair

Minutes:

The chairman welcomed the members of the IQAC and the HoDs of all the departments to the meeting.

1. The members confirmed the minutes of the previous meeting

2. Departmental activities related to the OQAC of the previous year were discussed. A committee with relevant faculties was tasked to look after the organizing of more such activities.
3. Further, the dept HoDs were requested to furnish all the relevant documents relevant to the activities. Discussion on the common template for lesson plans, course files and academic files were also discussed.
4. Discuss the implementation and processing of the IPCC courses as per the 2021 scheme.
5. Workshops, FDP and conferences will be conducted at the college level across all the departments. This would help the accreditation process of the college.
6. Conference tentative timeline:
 - a. MBA – February
 - b. ECE/EEE –1st week of March
 - c. Basic Sciences – March / April
 - d. Mechanical and Allied branches – May
 - e. Computer Science and MCA – 4th week June
7. Workshops timeframe:
 - a. MBA – November
 - b. Basic Sciences – December
 - c. Mechanical and allied branches – December last week of January 1st week
 - d. ECE EEE –January 4th week
 - e. CS & MCA –February 1st week
8. The departments also had to make it compulsory for the students to participate in these events
9. All the faculty members should also be encouraged to participate in these events
10. Regarding the IIC events, the members were instructed to organize relevant workshops and talks around the year.
11. The innovation lab is to be used at its max extent
12. Further, proper documentation of all the activities as per the template
13. Internship activities for all the first year students as per the 2021 scheme
14. NEP documentation should be done regularly. HoDs to review regularly

The meeting concluded with the vote of thanks to the chair and the members by the coordinator, IQAC.



Action taken report

Action taken report to the agenda of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru, held on 17-08-2022

| Sl No | Agenda | Resolutions | Action Taken |
|-------|---|-------------|--------------------------------|
| 1. | Confirmation of the minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Conducting workshops at depts. | Approved | Confirmed and approved |
| 3. | more activities under IIC and strengthening the innovation club | Approved | Confirmed and approved |
| 4. | CO/PO mapping attainment | Approved | Confirmed and approved |
| 5. | POA for the coming academic year | Approved | Formed and approved |
| 6. | Documentations | Approved | Instructed as per the template |

Coordinator

Dr. Ramakrishna Hegde

Chairman

Dr. Shrinivasa Mayya D

2021-22

Internal Quality Assessment Cell

Approved by AICTE New Delhi, Govt. of Karnataka, Bengaluru

Affiliated to Visvesvaraya Technological University, Belagavi

Phone No.: (0824)-2425966, 2421566, 2444891 Fax: (0824)-2442766, 2423302 Website: www.srinivasgroup.com

Ref No. SIT/IQAC/2021-22/M002

Date: 28/01/2022

Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru, was held in college at 11:00 AM to discuss the agenda

Members Present:

| | |
|----------------------------|-------------|
| 1. Dr. Shrinivasa Mayya D | Chairman |
| 2. Dr. Ramakrishna Hegde N | Coordinator |
| 3. Dr. Shankar KS | Member |
| 4. Dr. Anoop | Member |
| 5. Dr. Praveen Shenoy K | Member |
| 6. Dr. Hariprakash U P | Member |
| 7. Dr. Jose Alex Mathew | Member |
| 8. Dr. Prasad | Member |

Members Absent:

| | |
|-------------------------|---------------------------|
| 1. Mrs. Mitra S Rao | Management Representative |
| 2. Sri. KK Poonja | Member |
| 3. Mr. Vincent D'Souza | Member |
| 4. Mr. Dawn Prakash | Member |
| 5. Prof. Bheema Shastry | Member |

Agenda of the Meeting:

- a) To confirm the minutes of the previous meet
- b) Review of the members of the IQAC (Student representative, faculty representatives of all the departments)
- c) Review and discuss various aspects of CO attainments, specifically the CO attainments through internal assessments
- d) Any other matter with the permission of the chair

Minutes:

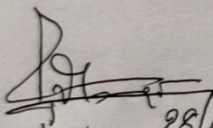
The chairman welcomed the members of the IQAC for the meeting

1. The members confirmed the minutes of the previous meeting
 2. The meeting initiated the discussion on the inclusion of student representation from the college's various departments. It was decided that 2 students from the III year were to be selected based on their academic performance. Further, it was also decided that of the two, the 1 student would be selected from IT and Non-IT branches.
 3. It was also observed that for the smooth functioning of the IQAC, faculty member representation from each of the departments from the Srinivas Institute of Technology was necessary. To accommodate the same, the following faculty members were selected from the corresponding departments:
 - a. Prof. Nagraj Hebbar – Department of Computer Science and Engineering
 - b. Prof. Rajesh Naik – Department of MCA
 - c. Prof. Chandra Jogi – Department of Marine Engineering
 - d. Prof. Leslie Diaz – Department of Architecture
 - e. Dr. Gopalakrishna Bhat – Department of Chemistry (Also representing the first-year courses of engineering)
 4. A brief introduction into the best practices of various attainments of the COs (For the 2022 VTU scheme) was introduced by coordinator IQAC. Concerning the same, the following points were decided by the committee members for the engineering courses:
 - a. The IA marks were to be followed with the 6 + 4 marks pattern, with each of the questions assigned to the COs. The corresponding mapping of the CO with the questions was also finalized.
 - b. The total number of COs was finalized as 4, irrespective of the individual courses. If there were 5 COs, they would be reduced to 4 by integrating the CO.
 - c. The level of attainment was decided to be 40% at the initial part. This was done following the average set by the VTU. Following the performance of the students, the above-said average would be increased in the subsequent years
 5. Furthermore to the above, the pattern of marks for the MCA and MBA were yet to be decided
 6. Some good points such as creating a question bank with the corresponding CO and RBT levels for each of the subjects were also put forth by the members
 7. The coordinator and the chairman stressed upon the members of the IQAC to comprehensively look into the smooth functioning of the internal assessment question papers with the constituent committee at the department levels
- The meeting concluded with the vote of thanks to the chair and the members by the coordinator, IQAC.

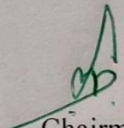
Action taken report

Action taken report to the agenda of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru, held on 28-01-2022

| Sl No | Agenda | Resolutions | Action Taken |
|-------|---|-------------|--|
| 1 | Confirmation of the minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2 | Induction of faculty and student representations | Approved | 1. Student criteria identified 2. Faculty representatives appointed |
| 3 | Introduction and discussion of CO attainment | Approved | Confirmed and approved |


Coordinator 28/1/2022

Dr. Ramakrishna Hegde


Chairman

Dr. Shrinivasa Mayya D

2020-21

Internal Quality Assessment Cell

Approved by AICTE New Delhi, Govt. of Karnataka, Bengaluru

Affiliated to Visvesvaraya Technological University, Belagavi

Phone No.: (0824)-2425966, 2421566, 2444891 Fax: (0824)-2442766, 2423302 Website: www.srinivasgroup.com

Ref No. SIT/IQAC/2021-22/M001

Date: 22/06/2021

IQAC Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru, was held on 22-06-2021 in college at 11:00 AM to discuss the agenda

Members Present:

| | |
|----------------------------|-------------|
| 1. Dr. Shrinivasa Mayya D | Chairman |
| 2. Dr. Shivakumar S | Coordinator |
| 3. Dr. Ramakrishna Hegde N | Member |
| 4. Dr. Shankar KS | Member |
| 5. Dr. Anoop | Member |
| 6. Dr. Hariprakash U P | Member |
| 7. Dr. Jose Alex Mathew | Member |
| 8. Dr. Prasad | Member |

Members Absent:

| | |
|-------------------------|---------------------------|
| 1. Mrs. Mitra S Rao | Management Representative |
| 2. Sri. KK Poonja | Member |
| 3. Mr. Vincent D'Souza | Member |
| 4. Mr. Dawn Prakash | Member |
| 5. Prof. Bheema Shastry | Member |

Agenda of the Meeting:

- a) To ascertain the minutes of the previous meet
- b) Form the committee of the core members of the IQAC at the college level
- c) Review and discuss various aspects of implementation of the CEO and PEO criteria
- d) Any other matter with the permission of the chair

Minutes:

The chairman welcomed the members of the IQAC for the meeting

1. The members confirmed the minutes of the previous meeting
2. The meeting initiated the discussion on the inclusion of core faculty members across the various departments of the college and constitute the IQAC for the year 2021-2022. As per the discussion, the following members were inducted to the IQAC for the academic year 2021-2022

| | | |
|-----|-----------------------|---------------------------|
| 1. | Dr. Shivakumar S | Coordinator |
| 2. | Mrs. Mitra S Rao | Management Representative |
| 3. | Dr. Ramakrishna Hegde | Member |
| 4. | Dr. Shankar KS | Member |
| 5. | Dr. Anoop | Member |
| 6. | Dr. Hariprakash U P | Member |
| 7. | Dr. Jose Alex Mathew | Member |
| 8. | Dr. Prasad | Member |
| 9. | Sri. KK Poonja | Member |
| 10. | Mr. Vincent D'Souza | Member |
| 11. | Mr. Dawn Prakash | Member |
| 12. | Prof. Bheema Shastry | Member |

3. The coordinator briefed the committee about the agenda of the meeting. Various points were discussed with the permission of the chair. A brief outline of the same is as follows:

- a. The various subjects' CO and PO calculations were discussed to finalize an optimal calculation method. The convenor presented CO and PO calculations of various universities. The committee was assigned the formal task of looking into the same and coming up with an optimal calculation of the CO and PO.

4. Furthermore, to ascertain the role of all the college departments, it was decided to include faculty representatives from all the departments of the college.

5. Also, it was decided to include student representatives across various branches to incorporate the effective and smooth functioning of the committee.

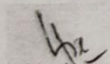
6. The coordinator and the chairman stressed upon the members of the IQAC to comprehensively look into the smooth functioning of the internal assessment question papers with the constituent committee at the department levels

The meeting concluded with the vote of thanks to the chair and the members by the coordinator, IQAC.

Action taken report

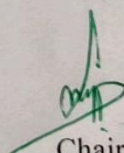
Action taken report to the agenda of the minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru, held on 22-06-2021

| Sl No | Agenda | Resolutions | Action Taken |
|-------|---|-------------|---|
| 1. | Confirmation of the minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Induction of core committee members | Approved | Committee members appointed |
| 3. | Introduction and discussion of CO attainment | Approved | Confirmed and approved |
| 4. | Inclusion of faculty members across different departments of the college | Approved | Inclusion scheduled for the forthcoming meeting. Members instructed to identify suitable candidates |
| 5. | Inclusion of students across different departments of the college | Approved | Inclusion scheduled for the forthcoming meeting. Members instructed to identify suitable candidates |



Co-ordinator

Dr. Shivakumar S



Chairman

Dr. Shrinivasa Mayya D

2019-20

MEETING NOTICE


A meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 10:30AM in Board Room on 28/01/2020.

The agenda for the meeting are:

Agenda: 1.

1. To conform the minutes of last IQAC meeting held on 25/01/2020
2. .Review of Institute Vision , Mission statements.
3. Discussion on OBE and related document preparation.
4. Any other matter with the permission of chair

All the members and Heads of various departments are requested to attend the same.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman, members and HOD's



Ref: SIT/IQAC/2019 -2020/MoM-

Date: 28/01/2020

Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru held on 25th January 2020 in the College board room at 10:30 AM to discuss the agenda.

Members Present:

- | | | |
|----|--------------------------|--------------------|
| 1 | Dr.Shrinivasa Mayya D | Chairman-Principal |
| 2 | Dr.Shivakumar G S | Director -IQAC |
| 3 | Dr.R.N Hegde | Member |
| 4 | Dr.Shankar K S | Member |
| 5 | Prof.Bheema Shastry | Member |
| 6 | Dr.Ananth Kumar Kulkarni | Member |
| 7 | Dr.Jose Alex Mathew | Member |
| 8 | Dr.Sooryanarayana K | HOD-Physics |
| 9 | Prof.Lokesh B | HOD-EEE |
| 10 | Dr.Ajoy Joseph | HOD-MBA |
| 11 | Dr.Sooryakrishna K | HOD-E&C |
| 12 | Prof.Janardhana Bhat K | HOD-ISE |
| 13 | Harsharaj C | Member |

Members Absent:

- | | | |
|---|----------------------|---------------------------|
| 1 | Mrs. Mitra S Rao | Management representative |
| 2 | Sri K K Poonja | Member |
| 3 | Mr. Vincent D'Souza | Member |
| 4 | Mr. Dawn Prakash, | Member |
| 5 | Prof.Hariprakash U P | Member |

Agenda:


1. To conform the minutes of last IQAC meeting held on 25/01/2020
2. .Review of Institute Vision , Mission statements.
3. Discussion on OBE and related document preparation.
4. Any other matter with the permission of chair

Minutes :

Chairman welcomed the members and head of the departments for the meeting.

1. Members confirmed the minutes of last IQAC meeting held on 25/01/2020 after discussion on the matter.
2. Dr. Shivakumar G S presented the Vision and Mission statements of the College. After the discussion, Vision and Mission statements were finalised.
3. Chairman advised to formulate the PEO and PSO of the department. Detailed discussion is done about Program Educational Objectives (PEOs) and Program Specific Outcomes (PSOs) and relationship with Program outcomes(POs)
4. **Any other matter** :i. A brief discussion about Course Outcomes (COs), CO guidelines, Course coordinator, Module coordinator and department NBA subcommittee were done.
ii. College Internal exam coordinator Prof Ravi Narayanan was asked to make a common structure for Internal test: theory and lab, Lab conduction, Excel sheet for internal evaluation as per the NBA Norms.
iii. He was asked to find the norms to improve the process of continuous evaluation Also told to define the rubrics for assignment, unit test, Lab conduction, Lab test, and Internal Assessment .

The meeting ended with a vote of thanks to the Chair and members of IQAC by the Director IQAC.


Dr. Shivakumar G S
(Director-IQAC)


Dr. Shrinivasa Mayya D
PRINCIPAL
SRINIVAS INSTITUTE OF TECHNOLOGY
Valachil, Merlapadavu
Farangipete Post, Mangaluru-574113

ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 28/01/2020

| Sl. No. | Agenda | Resolution | Action Taken |
|---------|---|------------|-----------------------------------|
| 1. | Confirmation of the Minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Review the Vision and Mission | Approved | Final version approved |
| 3. | Discussion on OBE | Approved | Program wise PEO, PSO's prepared |
| 4. | Any other matter-IA improvement | Approved | IA process improvements are done. |


(Dr. Shivakumar G S)

Director-IQAC


(Dr. Shrinivasa Mayya D)

Principal & Chairman-IQAC
PRINCIPAL
SRINIVAS INSTITUTE OF TECHNOLOGY
Valachil, Merlapadavu
Farangipete Post, Mangaluru-574143

Copy to members



Ref : SIT/IQAC/2019-2020/

Date:21/01/2020

MEETING NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 10:30AM in Board Room on 25/01/2020.

The agenda for the meeting are:

Agenda: 1.

1. To conform the minutes of last IQAC meeting held on 06/01/2020
2. Review of institute Vision and mission statements
3. Any other matter with the permission of the Chairman.

All the members are requested to attend the same.

Shivakumar G S
(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members

Minutes of Meeting

The meeting of IQAC members of Srinivas institute of Technology, Mangaluru held on 25th January 2020 in the College board room at 10:30 AM to discuss the agenda.

Members Present:

| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Shrinivasa Mayya D | Chairman-Principal |
| 2 | Dr.Shivakumar G S | Director -IQAC |
| 3 | Dr.R.N Hegde | Member |
| 4 | Dr.Shankar K S | Member |
| 5 | Prof.Bheema Shastry | Member |
| 6 | Dr.Ananth Kumar Kulkarni | Member |
| 7 | Dr.Jose Alex MATHew | Member |
| 8 | Harsharaj C | Member |

Members Absent:

| | | |
|---|----------------------|---------------------------|
| 1 | Mrs. Mitra S Rao | Management representative |
| 2 | Sri K K Poonja | Member |
| 3 | Mr. Vincent D'Souza | Member |
| 4 | Mr. Dawn Prakash, | Member |
| 5 | Prof.Hariprakash U P | Member |

Agenda:

1. To conform the minutes of last IQAC meeting held on 06/01/2020
- 2 .Review the Vision and Mission
- 3.Any other academic matter with the permission of the Chairman.



Minutes:

The Chairman welcomed the members for the meeting.

1. Members conformed the minutes of last IQAC meeting held on 06/01/2020, after discussion on the matter.
2. Committee discussed the formulation of new Vision and Mission statements to the college. A draft statement is being prepared.
3. Other matters discussed: Decided to meet again on 28/01/2020 for finalising vision and mission statements.

The meeting was ended with the thanks to the Chair and the members by the IQAC Director.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members



Ref : SIT/IQAC/2019-2020/

Date:28/01/2020

ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 25/01/2020

| Sl. No. | Agenda | Resolution | Action Taken |
|---------|---|------------|------------------------|
| 1. | Confirmation of the Minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Review the Vision and Mission | Approved | Draft framed |

(Dr. Shivakumar S)

Director-IQAC

(Dr. Srinivasa Mayya D)

Principal & Chairman-IQAC
PRINCIPAL
SRINIVAS INSTITUTE OF TECHNOLOGY
Valachil, Merlapadavu
Farangipete Post, Mangaluru-574143

Copy to members



Date: 3/01/2020

Ref : SIT/IQAC/2019-2020/

MEETING NOTICE


A meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 10:30AM in Board Room on 6/01/2020

The agenda for the meeting are:

Agenda: 1.

1. To conform the minutes of last IQAC meeting held on 20/9/2019
2. Organising NBA accreditation workshop.
3. Any other academic matter with the permission of the Chairman.

All the members are requested to attend the same.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members



Minutes of Meeting

The meeting of IQAC members of Srinivas institute of Technology, Mangaluru held on 6th January 2020 in the College board room at 10:30 AM to discuss the agenda.

Members Present:

| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Shrinivasa Mayya D | Chairman-Principal |
| 2 | Dr.Shivakumar G S | Director -IQAC |
| 3 | Dr.R.N Hegde | Member |
| 4 | Dr.Shankar K S | Member |
| 5 | Prof.Bheema Shastry | Member |
| 6 | Dr.Ananth Kumar Kulkarni | Member |
| 7 | Harsharaj C | Member |

Members Absent:

| | | |
|---|----------------------|---------------------------|
| 1 | Mrs. Mitra S Rao | Management representative |
| 2 | Dr.Jose Alex | Member |
| 3 | Sri K K Poonja | Member |
| 4 | Mr. Vincent D'Souza | Member |
| 5 | Mr. Dawn Prakash, | Member |
| 6 | Prof.Hariprakash U P | Member |

Agenda:

1. To conform the minutes of last IQAC meeting held on 20/9/2019
2. Organising NBA accreditation workshop.
- 3.Any other academic matter with the permission of the Chairman.



Minutes:

The Chairman welcomed the members for the meeting.

1. Members conformed the minutes of last IQAC meeting held on 20/09/ 2019, after discussion on the matter.
2. It is decided to organise two days workshop on NBA Accreditation on 13th and 14th Jan 2020 under AICTE Margadarshan scheme in association with RVCE Bangalore. Dr. Alex Jose was asked to coordinate the workshop.
3. Other matters discussed: NBA Accreditation.
Decided to prepare SAR for the department which has eligibility to apply.

The meeting was ended with the thanks to the Chair and the members by the IQAC Director.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members



Ref : SIT/IQAC/2019-2020/

Date:27/01/2020

ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 06/01/2020

| Sl. No. | Agenda | Resolution | Action Taken |
|---------|---|------------|--|
| 1. | Confirmation of the Minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Organising NBA Accreditation workshop | Approved | Organised on 13 th and 14 th jan2020 |
| 3. | SAR preparation | Deferred | Decided to discuss further about SAR preparation. |


(Dr. Shivakumar GS)

Director-IQAC


(Dr. Shrinivasa Mayya D)

Principal & Chairman-IQAC
PRINCIPAL
SRINIVAS INSTITUTE OF TECHNOLOGY
Valachil, Merlapadaavu
Farangipete Post, Mangaluru-574143

Copy to members



Date:18/09/2019

Ref : SIT/IQAC/2019-2020/


MEETING NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 10:30AM in Board Room on 20/09/2019.

The agenda for the meeting are:

Agenda: 1.

1. To conform the minutes of last IQAC meeting held on 9th Feb 2019.
 2. Discussion on AQAR for the year 2018-2019.
 3. Approval of academic calendar (Odd Sem) for the academic year 2019-2020.
 4. Activities proposed for the year 2019-2020.
 5. Any other academic matter with the permission of the Chairman.
- All the members are requested to attend the same.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members



Minutes of Meeting

The meeting of IQAC members of Srinivas institute of Technology, Mangaluru held on 20th September 2019 in the College board room at 10:30 AM to discuss the agenda.

Members Present:

- | | | |
|---|-----------------------|--------------------|
| 1 | Dr.Shrinivasa Mayya D | Chairman-Principal |
| 2 | Dr.Shivakumar G S | Director -IQAC |
| 3 | Dr.R.N Hegde | Member |
| 4 | Prof.Bheema Shastry | Member |
| 5 | Dr. Jose Alex Mathew | Member |
| 6 | Harsharaj C | Member |

Members Absent:

- | | | |
|---|---------------------|---------------------------|
| 1 | Mrs. Mitra S Rao | Management representative |
| 2 | Dr. Shankar S | Member |
| 3 | Sri K K Poonja | Member |
| 4 | Mr. Vincent D'Souza | Member |
| 5 | Mr. Dawn Prakash, | Member |

Agenda:

1. To conform the minutes of last IQAC meeting held on 9th Feb 2019.
2. Discussion on AQAR for the year 2018-2019.
- 3.Approval of academic calendar (Odd Sem) for the academic year 2019-2020.
- 4..Activities proposed for the year 2019-2020.
- 5..Any other academic matter with the permission of the Chairman.



Minutes:

The Chairman welcomed the members for the meeting. The director -IQAC briefed about the newly formed IQAC.

1. Members conformed the minutes of last IQAC meeting held on 9th Feb. 2019, after discussion on the matter.

2. It is decided to prepare AQAR for the academic year 2018-2019. Members suggested for improvement in the academic and administrative procedures.

3. Director presented the Academic calendar (Odd Sem) for the year 2018-19. It was approved by the members. It was also decided that this calendar will be sent to all HOD's through mail for information and action.

4. Activities proposed for the year 2019-20: The activities proposed by the departments were approved.

5. Other matters discussed:

- Discussed to introduce some best practices.
- Decided to verify AQAR criteria wise from October 1st 2019 onwards.

The meeting was ended with the thanks to the Chair and the members by the IQAC Director.


(Dr. Shivakumar G S)
Director-IQAC

Copy to the Chairman and members



Ref : SIT/IQAC/2019-2020/

Date:10/10/2019

ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 20/09/2019

| Sl. No. | Agenda | Resolution | Action Taken |
|---------|---|------------|--|
| 1. | Confirmation of the Minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | Preparing AQAR | Approved | IQAC and NAAC committee reviewed the preparation. |
| 3. | Academic calendar | Approved | Sent to all departments |
| 4. | Activities | Approved | All the departments formed various committees |
| 5. | Best practices | Approved | Best practices like service camp, project exhibition, Journal publication are approved |
| 6. | Verification of AQAR | Approved | Verification done |

(Dr. Shivakumar G S)

Director-IQAC

(Dr. Shrinivasa Mayya D)

PRINCIPAL
SRINIVAS INSTITUTE OF TECHNOLOGY
Valachil, Morlapadavu
Farangipete Post, Mangaluru-574143

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2018-19



SRINIVAS INSTITUTE OF TECHNOLOGY, MANGALURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIT/IQAC/2018-2019/3-1

07/02/2019

MEETING NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 3.00 pm in Board Room on 09/02/2019.

The agenda for the meeting are:

1. Confirmation of the Minutes and action taken report of the previous meeting
2. NAAC Accreditation
3. Strengthening alumni
4. Any other matter

All the members are requested to attend the same.

(Dr. Thomas Pinto)
Coordinator-IQAC

Copy to the Chairman and members



SRINIVAS INSTITUTE OF TECHNOLOGY, MANGALURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIT/IQAC/2018-2019/3-2

09/02/2019

MINUTES OF THE MEETING

A Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru was held at 3.00 pm in Board Room on 09/02/2019.

Following members of IQAC were present.

| Sl. No. | Name | Designation | Signature |
|---------|---|-------------|-----------|
| 1. | Dr. Shrinivasa Mayya D, Principal | Chairman | |
| 2. | Dr. Thomas Pinto, HOD- Mechanical | Coordinator | |
| 3. | Dr. Shivakumar G. S- Dept. of CSE | Member | |
| 4. | Dr. Ramakrishna N Hegde- Dept. of AU | Member | |
| 5. | Dr. Jose Alex Mathew-Dept. of EEE | Member | |
| 6. | Dr. Shankar K. S, Dept. of Mechanical | Member | |
| 7. | Prof. Sandeep Bhat, Dept. of ECE | Member | |
| 8. | Prof. Steevan Robert Tellis, Dept. of MBA | Member | |
| 9. | Prof. Lokesh V, Dept. of Mechanical | Member | |
| 10. | Prof. Janardhana Bhat- Dept. of ISE | Member | |
| 11. | Prof. Naveen C. R, Dept. of Mechanical | Member | |
| 12. | Prof. Chethan I. C- Dept. of AE | Member | |
| 13. | Sri. C. Harsharaj, Office Superintendent | Member | |

The meeting was chaired by Dr. Shrinivasa Mayya D, Principal & Chairman IQAC. The chairman welcomed all the members.

Minutes:

1. Confirmation of the Minutes and action taken report of the previous meeting



SRINIVAS INSTITUTE OF TECHNOLOGY, MANGALURU

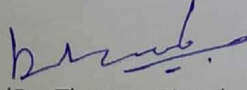
INTERNAL QUALITY ASSURANCE CELL (IQAC)


SIT/IQAC/2018-2019/3-3

ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 09/02/2019:

| Sl. No. | Agenda | Resolution | Action Taken |
|---------|---|------------|---|
| 1. | Confirmation of the Minutes and action taken report of the previous meeting | Approved | Confirmed and approved |
| 2. | NAAC Accreditation | Approved | IQAC and NAAC committee reviewed the preparation for the peer team visit. |
| 3. | Strengthening alumni | Approved | Decided to have alumni association interaction shortly. |
| 4. | Reforms in internal assessment test process | Deferred | -- |
| 5. | Conducting workshops | Approved | Decided to conduct a workshop on ICT enabled teaching-learning process |


(Dr. Thomas Pinto)
Coordinator-IQAC


(Dr. Srinivasa Mayya D)
Principal & Chairman-IQAC

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